



CANDIDATE BRIEF

Part Time Teacher of Economics and Business Studies





WELCOME TO SIBFORD

Sibford School is a co-educational, independent day and boarding school for children aged 3-18.

Sibford is a place where we aim to nurture ambitious learners who shape their worlds with their creative, compassionate and questioning minds, where your teaching journey can flourish alongside the growth of our exceptional students.

In our commitment to individuality, we recognise that educators, much like our students, are diverse in their approaches and strengths. At Sibford, you're encouraged to be adventurous, curious, creative, confident, and above all—be yourself.

Rooted in Quaker values, our approach to teaching is grounded in truth, integrity, equality, community, peace, simplicity, and sustainability. These values are not just words on paper but living principles that underpin the distinctive characteristics of Sibfordians.

In the nurturing, safe, and supportive environment we cultivate, you'll find a space where your teaching potential has no limits. Here, there's no ceiling on your ability to inspire and shape young minds, both academically and personally. Tolerance and consideration towards each other are not just encouraged; they are integral to our community ethos.

Our curriculum is as diverse as the talents it aims to nurture. Whether you are joining us to teach

traditional academics, creative arts, technology, or horticulture, you'll have the opportunity to guide students on their unique journeys. In small, dedicated classes, you'll be the mentor, inspiring and stretching each individual, guiding them to discover their own talents and embrace their authenticity.

Beyond the classroom, we invite you to contribute to a myriad of co-curricular activities. These experiences not only foster skill development in the students but also create strong connections based on shared interests, forming a deep sense of belonging within our community.

Sibford is more than just a school; it's a place where educators are partners in the growth and development of future leaders and citizens. If you're seeking a teaching environment that values creativity, agility, resilience, positivity and empathy, we warmly invite you to consider joining us at Sibford.

A candidate pack can only convey so much. Come and meet us in person—experience the genuine warmth and vibrancy that defines our educational community.

Looking forward to the prospect of welcoming you to the Sibford family.

Rebecca Evans, Head





EMPLOYEE BENEFITS FOR TEACHERS

Salary	Sibford Teaching Scale Aims to mirror national teaching pay scales
Pension Employer's contribution	17.5%
Pension Employee's contribution	5% minimum
Group Life Assurance	4 x annual salary
Group Income Protection	50% of basic salary Payable for up to 3 years
Staff Fee Remission Discount on school fees	66.6% pro-rata'd for part time
Paid Holidays	18 weeks - Including bank holidays
Academic term	34 weeks term time
Sick Pay entitlement	1 month full & 1 month half pay per year of service – up to maximum of 6 months
Free School lunch	Provided on working days
Free car parking	Parking is on the school site
Free use of School Swimming pool for staff	Allocated times



The Role: Teacher of Economics and Business Studies

- **Part Time**
- **Competitive Employment Package (depending on experience)**

We are seeking to appoint an inspiring and passionate Teacher of Economics and Business to lead our successful and popular department. The ideal candidate will bring exceptional subject knowledge, a passion for motivating and inspiring pupils across all age ranges and a keen desire to be part of the whole school community.

You should have proven experience teaching Economics at Key Stage 5 and Business Studies at Key Stages 4 and 5. You should have the ability to manage a complex caseload, have strong literacy and ICT skills, including the use of school databases, good organisational skills and interpersonal skills.

The successful candidate will have:

- A degree or Business degree, or a degree in a related subject.
- Proven experience of planning and delivering engaging Economics and/or Business lessons to pupils.
- Expert subject knowledge of Economics A Level.
- Ability to inspire, motivate and engage staff and pupils. Valuing and respecting the needs of all.
- An enthusiasm for department development and CPD, leading a team to bring innovative ideas and collaborate effectively.
- A commitment to participating fully and actively with the wider school life.

Closing date for applications: Friday 20th September 2024

Interview date: Week commencing 30th September 2024.

We reserve the right to close prior to this date should sufficient applications be received.



THE ROLE - Teacher of Economics and Business Studies

Overall Purpose: To support the leadership of a department that nurtures ambitious learners of Economics and Business Studies, who shape their worlds with their compassionate, creative and questioning minds.

Reports to: Head of Business and Economics

Key Contacts and Relationships: Head of Business and Economics, Heads of Key Stage, teachers within the department/ key stage, other teaching and administrative colleagues, pupils and parents

Key Responsibilities:

- Teacher of Business and Economics is responsible for the delivery of the curriculum at all levels. They will administer assessments and mock exams, with cross-marking where appropriate.
- Teacher of Business and Economics will generate enthusiasm and demonstrate excellent practice within their subject area.
- They will deliver high-quality teaching from Key Stages 4 to 5, high standards of learning and achievement for all pupils and the effective and safe use of resources.
- Teacher of Business and Economics is collectively responsible for the promotion of the subject, be that during open days, school competitions or by sharing subject-specific successes and events with the wider school community.

Other Responsibilities:

- To provide students within their tutor group with a rich tutorial and PSHE programme, following the schemes of work and guidance from the pastoral team.
- To participate in all mandatory/regulatory training as required, completing it within an appropriate timescale and the deadlines specified, and to participate in the school's programme of continuing professional
- To contribute to the wider life of the school, including but not limited to running a lunchtime club and after school club.
- Participate fully and actively in the boarding life of the school with associated duties and responsibilities. Part-time staff are expected to take a proportion of these responsibilities.

Sibford School is committed to safeguarding and promoting the welfare of children, young people and adults and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS disclosure.



PERSON SPECIFICATION

Requirements	Essential	Desirable
Educational attainment	Economics and/or Business Studies degree or degree in a related subject.	QTS MA in Education.
Knowledge required	Expert subject knowledge of Economics A Level, Business BTEC Level 3, and Business GCSE. Proven experience in planning and delivering an engaging curriculum to pupils Sympathy with the Quaker ethos.	Expert knowledge in Economics GCSE and Business A Level.
Experience required	Proven experience in teaching Economics and Business from Key Stages 4 to 5, across the attainment range including supporting those with SEND and More Able pupils.	Experience in GCSE, A Level and BTEC qualifications.
	Strong pupil numbers within the subject area at GCSE and A Level confirm the ability to motivate and enthuse pupils.	
	Proven experience in ensuring pupils achieve their full potential against predicted grades, using tracking and monitoring data, confirmed by positive examination results	



PERSON SPECIFICATION

Requirements	Essential	Desirable
Skills and aptitudes required	Ability to manage a complex workload.	
	The ability to create an effective atmosphere within lessons that will encourage and promote learning. Excellent interpersonal skills along with skill at building relationships.	
	Strong literacy and ICT skills including use of school databases.	
	Ability to inspire, motivate and engage pupils with a knowledge of how to cater for more able pupils and those who need additional support.	
	Experience of being a form tutor and delivering exceptional pastoral care.	
Interests	Commitment to continued professional development.	
Personal qualities required	Enthusiastic, creative and passionate about Economics and Business Studies.	Enthusiastic and passionate about other academic subjects.
	Confidentiality, a sense of humour, organisation, creativity, reliability.	
Circumstances	Participate fully and actively in the boarding life of the school with associated duties and responsibilities. Part time staff are expected to take a proportion of these responsibilities.	



THE APPLICATION PROCESS

Thank you for showing an interest in our school and the vacancy which we are currently advertising.

You can complete the application online via the school website here: [Work With Us | Sibford School](#).

If you have any questions or queries, please contact the HR department: hr@sibfordschool.co.uk or call 01295 781291.

Applications will be reviewed as they are received. The School reserves the right to appoint at any stage of the recruitment process; early applications are therefore encouraged.

Sibford School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All offers of employment are subject to an enhanced DBS check.

We are unable to accept CVs due to Safer Recruitment Practices.

If you are successfully shortlisted, you will be invited for interview at the school.

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Friday 20th September 2024**

**Interview date:
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